

## St Denys Boat Club – Risk Assessment

**Event:** Toes in the Water

**Activity Type:** Shore-based community art & music event

**Location:** St Denys Boat Club

**Expected Numbers:** Up to a Maximum of 100 people on site at any time (recommended space for 60)

**Event Type:** Supervised / organised event

Assessed by: Rachel Jones

Reviewed by: James Wardle

Date: 15/3/2025

### Hazard Identification and Control Measures

Hazard	Who may be harmed	Risk	Control / Mitigation Measures
Overcrowding / too many people on site	Attendees, volunteers	Medium	Maximum numbers agreed in advance. Marshal positioned at the door. Door hooked open. Event lead monitors numbers.
Restricted access / egress	Attendees	Medium	Entrance and exits kept clear. Emergency exits identified. Marshal briefed on emergency procedures.

Steps (2-step stair at entrance)	Attendees	Medium	Clear signage. Good lighting. No obstructions near steps.
Trip hazards from cables (music / PA)	Attendees, performers	Medium	All cables taped down or covered. Routed away from walkways. Visual check before doors open.
Slips and trips (general)	Attendees	Low-Medium	Floors kept dry. Spillages cleared promptly. Adequate lighting maintained.
Noise levels	Attendees, performers	Low	Volume kept reasonable. Event lead monitors.
Fire risk (electrical equipment)	All	Medium	PAT-tested equipment where applicable. No cables across exits. Fire exits kept clear.
Medical incident	Attendees	Low	First aid kit available. Emergency access maintained.

### Additional Controls

Volunteer briefing before doors open. Clear signage for steps and exits. Regular checks by event lead throughout the event.

### Residual Risk

With the above controls in place, risks are considered low and acceptable.

### Review

Review if numbers, layout, or equipment change, or following any incident or near miss.